

RFQQ 16-03 Amendment 1
Complete Set of Questions and Answers

#	Questions	The Library's Response
1.	What will be the Library's preferred mode of transferring the input images to vendor? (hard drive or FTP)	<p>Washington State Library (WSL) (a division of OSOS) will deliver image files to vendor on 1 terabyte external (hard) drives which will be returned to WSL with completed deliverables after processing.</p> <p>WSL does not have a suitable FTP server for large files. If vendor has a robust FTP for receiving and delivering files this could be an option instead.</p>
2.	<p>Normally for NDNF based projects, pages are scanned to produce uncompressed TIFF images.</p> <p>Please confirm whether uncompressed TIFF images will be received as input for this project.</p>	WSL will ship TIFFs created to NDNF standards as an uncompressed, 8-bit grayscale, 300-400 dpi images.
3.	For NDNF projects, the issue level metadata will be provided by the client. Can we assume that the library will provide the same for this project too?	WSL will provide a spread sheet of basic title, reel (if applicable) and issue metadata if requested by vendor.
4.	<p>As per NDNF standard, the following are the expected deliverables:</p> <ul style="list-style-type: none">a. METS at Issue Levelb. ALTO at Page Levelc. Page level PDFd. JP2e. Page Level image <p>The email specification confirms that item "a", "b" and "c" needs to be delivered and item "d" (JP2) is not required for this project.</p> <p>Please confirm whether we need to deliver the page level images.</p>	Vendor will provide final page level image files as fully processed TIFFs & PDFs (Processed JP2 files are optional, we understand that this may be created as part of the NDNF work process).

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5.	<p>As per NDNF standard, the input will be given at Reel and Batch level. A consolidated Reel level XML as well as Batch level XML will be created and the same will be used for DVV (Digital viewer and validator).</p> <p>Our understanding is that we need to provide the above mentioned XMLs for this project too. Please confirm.</p>	<p>Vendor will provide structural and OCR metadata in METS/ALTO XML format. Not all image files will be created from microfilm and reel level xml data may not apply.</p>
6.	<p>What will be the Library's preferred mode of transferring the final output? (hard drive or FTP)</p>	<p>WSL hard drives shipped to vendor will need to be returned to WSL.</p> <p>WSL does not have a suitable FTP server for large files. If vendor has a robust FTP for receiving and delivering files this could be an option instead.</p>